

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON JANUARY 11, 2022**

The Board of Directors of the Olmos Park Economic Development Corporation met on Tuesday, January 11, 2022, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Councilwoman Dusek, Dr. Kenneth Kirlin and Madison Wilson. Member not present was Tess Harden. Also present was City Manager, Celia DeLeon; and City Secretary, Kyndra Munoz.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:01 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.) After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record).

There were no citizens to be heard.

Receive update on December 2021 Sip and Shop event; take possible action

President Hornberger stated we will move this item to the February 2022 agenda so we are able to speak with Nicole Greenberg regarding the Sip and Shop event report.

Review and discuss minutes of December 14, 2021 Board meeting; take possible action.

Dr. Kenneth Kirlin moved to approve the minutes of December 14, 2021 Board meeting.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

Dr. Kenneth Kirlin moved to approve the financial Reports, including EDC expenditures, invoices and allocations and monthly treasurer report.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Discussion on amending the FY2022 Budget to include a mailer line item; take possible action

City Manager Celia DeLeon stated there was a recommendation made by a City Council member after reviewing the EDC budget to include a line item for the Sip and Shop mailer expense. The recommendation did not come with a dollar amount. The invoice from the prior Sip and Shop mailer expense was a total of \$1,084.65

Madison Wilson moved to amend the EDC FY2022 budget to include a mailer line item in the amount of \$1,200.

Dr. Kenneth Kirlin seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the McCullough Corridor Sidewalks and Landscaping Demonstration Project

Celia DeLeon stated the bike lanes will be completed this Monday, weather permitting. After the bike lanes are painted, the project will be complete. We will be receiving an invoice for the remaining balance of \$42,055.59 to close out this contract. We will also begin to receive a monthly bill from CPS for the installed LED lights and the sprinkler control. EZ-Bel has been paying this CPS bill but it has now been transferred over to the EDC.

Discuss liaison issues with businesses; take possible action

Celia DeLeon stated we will continue to leave this item on the agenda so we can talk about any discussions Board Members have had with the businesses.

President Hornberger stated Dr. Kirlin and I attempted our route on a Saturday morning, but it did not seem like a good time since some of the businesses had not opened yet and have discussed visiting with the business on a Friday instead.

Discuss administrative items and future agenda items.

Celia DeLeon stated the Knox box item is scheduled for a second hearing at next week's City Council meeting, and if approved we can move forward with advertising the application.

President Hornberger stated we have two vacancies on the Board. If anyone is aware of individuals willing to serve, please have them contact Celia.

There was no other business and the meeting adjourned at 6:13 p.m.

Ronald Hornberger
President

Kyndra Munoz
City Secretary