

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON SEPTEMBER 13, 2022**

The Board of Directors of the Olmos Park Economic Development Corporation met on Tuesday, September 13, 2022, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Angela Clark, Councilwoman Dusek, Councilwoman Plant, and Tess Harden. Member not present was Dr. Kenneth Kirlin. Also present was City Manager, Celia DeLeon; City Secretary, Kyndra Munoz; Fire Chief, Michael Goodreau; and Eric Brown, 227 Odell, Kenwood Neighborhood Association.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:01 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.) After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record).

Eric Brown, 227 Odell stated I am with the Kenwood Neighborhood Association. Kenwood is directly west of Olmos Park and until recently without an association. Last month we were officially registered with the City of San Antonio and we have a small board consisting of 3 people, including myself. We are looking to work with our neighbors including Olmos Park to be better neighbors and enhance the look of the area around our neighborhood. There is quite a bit of history between this neighborhood, Monte Vista and Kenwood. There has been a history of lighting issues, crime issues and more recently there was a shooting in Kenwood. We are actively working on some of these issues already. We have engaged the San Antonio Police Department who are actively patrolling more than in the past. We have completed a lighting study, as well as a sidewalk and street assessment. We will be making some improvements over the next few years and receiving funding from the City of San Antonio to address some of the sidewalk issues. From an Economic Development perspective, we have been speaking with some of the businesses along San Pedro and West Olmos Drive but we have not engaged McCullough because it is in the City of Olmos Park. We have spoke about forming some kind of community retail district; we would like to essentially get the businesses to work together to create branding or market a website to attract more people to the area. I believe you have engaged a marketing firm to promote an Olmos Park Shop Local event. From Kenwood's perspectives, we have engaged some of the businesses on how to make something sustainable and maybe even add pop up activities with additional vendors or live music, to again, bring more people to the area.

President Hornberger stated regarding police patrol, we have an interlocal agreement with the City of San Antonio. This agreement extends into Kenwood a certain distance and our City Manager can email you a copy of this agreement. We also have an interlocal agreement with COSA regarding building permits from the McCullough city limits.

Eric Brown stated there are a couple of areas we have noticed that we would like to install sidewalks. We have asked the City of San Antonio to look into installing sidewalks where there are gaps on Dora adjacent to the City limits. I have not looked at the map to see whether this is inside the City of San Antonio or Olmos Park. Another thing that is a little more pressing is the Shop Local event. You are familiar with the Pearl; they have a whole marketing staff and specific signage which they have branded very well. There a very few places in San Antonio where there is building stock that is conducive to

walkability and I believe the Olmos Park stretch is one of them. If there is a way we can work together on some kind of branding to make Shop Local not just a weekend event, but market it as an area where you can park, eat and shop.

President Hornberger stated the EDC has completed a demonstration program to incorporate new ordinances regarding sidewalk and landscaping along McCullough.

Councilwoman Plant the project cost for that little stretch on McCullough was approximately \$700,000 and this EDC receives about \$100,000 a year. Now that the ordinances are in place and as construction takes place on McCullough, the EDC helps the businesses with what we can. There was much discussion when we hired the marketing firm for the Shop Local event and economically we cannot do something similar to the Pearl. The Youth Commission who used to assist with the Shop Local event would be a great idea for you. This is a great organization which is a good opportunity for students and it looks great on college resumes.

Tess Harden stated I would recommend looking them up. The Youth Commission does not just cover Olmos Park neighborhood, but also some families that are on the perimeter. Nicole Greenberg established the Olmos Park Youth Commission and has helped with the Shop Local events in the past.

Eric Brown stated some of the other items we have been discussing with the City of San Antonio include a monthly cleanup to include picking up trash, cutting grass, creating an art mural along the walkway of the railroad tracks and discussing a corridor improvement district with sidewalk improvements, underground utilities, and lighting.

President Hornberger stated I would urge you to consider making a presentation and introduction to the Olmos Park City Council.

Discussion and possible action on Armstrong, Vaughan & Associates engagement letter to perform the City's annual FY 2022 audit

Councilwoman Plant moved to approve and accept Armstrong, Vaughan & Associates engagement letter to perform the EDC's portion of the City's annual FY 2022 audit.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on possibly extending the Knox Box Project into fiscal year 2023.

Fire Chief Michael Goodreau stated the last we spoke, we discussed the Fire Department engaging business owners to bypass the application for reimbursement and instead, obtain a waiver from the businesses to allow the City to order and install the Knox Box. We are running on a tight timeline and are needing to extend the funding into fiscal year 2023.

Councilwoman Plant moved to extend the Knox Box Project into fiscal year 2023 and proceed with obtaining the waiver from businesses as recommended by Fire Chief Michael Goodreau.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on FY2023 proposed Budget

Councilwoman Plant moved to approved the FY2023 proposed Budget.

Tess Harden seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on Holiday decorations

Celia DeLeon stated we have received the new Christmas trees and you will see an invoice for this in your expenditures report. Carl Electric will install the Christmas trees and I will have an invoice for the EDC's portion of the cost for installation in December or January.

Discussion and possible action on the quote received to install a flag pole at roundabout

Celia DeLeon stated I have asked Dixie Flag for a quote on installing a flag pole at the roundabout. The picture shows their smallest flag pole which would not give us the clearance we need for the CPS wires at this location.

President Hornberger asked could we just shave the flag pole down near the bottom?

Celia DeLeon stated I am not sure what material the flag pole is made of, but I will ask if this is something we can do.

Councilwoman Dusek stated I just spoke to someone who recently had a flag pole installed. I will get their contact information so we can try and get an additional quote for the round-a-bout flag pole. We could look into relocating the Christmas trees to another location if the flag pole is installed.

President Hornberger stated we will place this item back on the agenda to consider the Dixie Flag bid or discuss both bids, if we end up receiving an additional bid for the flag pole.

Review and discuss minutes of September 13, 2022 Board meeting; take possible action.

President Hornberger stated on page 3, administering the broker should be changed to administering the funds.

Councilwoman Plant moved to approve the minutes of September 13, 2022 with the changes mentioned.

Tess Harden seconded the motion.

The vote in favor of the motion was unanimous.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

Celia DeLeon stated I have included a revised financial report and added a new invoice that just came in this week.

Councilwoman Plant moved to approve the financial reports including EDC expenditures.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on supplemental proposal to provide construction drawings and engineering services to bid the project and provide construction administration for the installation of the new foundations, lights, electrical work etc. for the 5005-5007 McCullough Lighting Project.

Celia DeLeon stated we have not received the proposal as of yet and therefore do not need to take any action on this item.

Councilwoman Plant stated there are a number of plants to include yucca plants on McCullough at our demonstration project that have died. These plants should have been established by now and they need to be looked at.

Celia DeLeon stated I will have the plants looked at.

Discuss administrative items and future agenda items.

Tess Harden stated I will be meeting with our marketing consultants on Friday to discuss items related to the Shop Local event. They have reached out to 40 businesses and have been able to meet with 20 of them in person. They have closed 10 businesses so far that have agreed to participate financially in some form for the event. They received a verbal yes from Panchito's today and are just waiting to receive paperwork from them.

President Hornberger stated we will place this item on the agenda next month to receive an update.

There was no other business and the meeting adjourned at 6:37 p.m.

Ronald Hornberger
President

Kyndra Munoz
City Secretary