

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
HELD ON NOVEMBER 9, 2022**

The Board of Directors of the Olmos Park Economic Development Corporation met on Wednesday, November 9, 2022, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Dr. Travis Block, Angela Clark, Dr. Kenneth Kirlin and Tess Harden. Members not present were Councilwoman Dusek and Councilwoman Plant. Also present were City Manager, Celia DeLeon; and City Secretary, Kyndra Munoz.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:00 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Administer Oath of Office to newly appointed member Dr. Travis Block

City Secretary, Kyndra Munoz administered oath of office to newly appointed member Dr. Travis Block.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.) After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record).

There were no citizens to be heard.

Review and discuss minutes of October 11, 2022 Board meeting; take possible action.

Dr. Kenneth Kirlin moved to approve the minutes of October 11, 2022 Board meeting.

Angela Clark seconded the motion.

The vote in favor of the motion was unanimous.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

Tess Harden moved to approve the financial reports including EDC expenditures and reviewed invoices.

Dr. Kenneth Kirlin seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the quote(s) received to install a flag pole at roundabout

Angela Clark asked would CPS be okay with the light pole installation at the roundabout?

City Manager Celia DeLeon stated there is an application process we would need to follow in order to get permission from CPS for the flag pole installation. Regarding the 2 quotes received, Ameritex quote states there is a 2-4 month wait period before installation and the Dixie Flag quote states there is a 4 week wait period before installation. We have used Dixie Flag in the past for other items throughout the City including the Christmas Holiday banners and we have always had a good experience with them.

President Hornberger moved to accept the quote received from Dixie Flag for installation of a flag pole at the roundabout.

Dr. Travis Block seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the 5005-5007 McCullough Lighting Project

Celia DeLeon stated I have included an email from our consultant Barry Sturrock who has provided an update on the McCullough Lighting Project. There is no action to take at this time.

Angela Clark stated it seems like this project been going on for a while. Is there a timeline on this project?

Celia DeLeon stated I believe this project started in May. It took a few months for our EDC attorney to review and accept the agreement. I will discuss the Board's concerns regarding the timeline on this project to Barry.

Receive and discuss update on Shop Local event; take possible action

President Hornberger stated I am delighted to see there is a large number of businesses participating in the Shop Local event.

Celia DeLeon stated we spoke to Police Chief Rene Valenciano who informed Parades Marketing customers are not allowed to walk down the street with alcoholic beverages. If the business will be serving alcohol, they should have a permit from the State.

Tess Harden stated I believe with the State permit, there is a requirement the alcohol cannot leave the designated area of the business and must be within a certain boundary.

Dr. Travis Block stated you will only a State permit if you are selling alcohol at the event, but not if you are giving it away.

Celia DeLeon asked should this event be insured, and if so, whose responsibility is it to insure?

Tess Harden stated it has been discussed before that it would be good for the businesses to form a Chamber of Commerce; this would be the entity that would be responsible for insuring the event.

President Hornberger stated Parades Marketing needs to make it clear to the businesses if they plan on serving alcohol at the event, they must follow the States regulations.

Discuss liaison issues with businesses; take possible action

There were no further liaison issues with businesses to discuss.

Discussion and possible action on Holiday decorations

Celia DeLeon stated we are on schedule for the installation of the Christmas trees and angels to take place during the week of Thanksgiving.

Discuss administrative items and future agenda items.

There was no other business and the meeting adjourned at 6:20 p.m.

Ronald Hornberger
President

Kyndra Munoz
City Secretary