

**OLMOS PARK ECONOMIC DEVELOPMENT CORPORATION  
MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS  
HELD ON OCTOBER 10, 2023**

The Board of Directors of the Olmos Park Economic Development Corporation met on Tuesday, October 10, 2023, at 6:00 p.m. at City Hall in the City of Olmos Park at 120 West El Prado Drive, Olmos Park, Texas for considering the following agenda. Members of the Board of Directors present were President Ronald Hornberger, Councilwoman Dusek, Dr. Kenneth Kirlin and Tess Harden. Members not present were Angela, Clark, Dr. Travis Block, and Keri Moses. Also present were City Secretary, Kyndra Munoz; and City Attorney, Megan Santee.

Call meeting to order and determination of quorum.

The meeting was called to order at 6:04 p.m. by President Hornberger; roll call was taken, and a quorum was announced.

Citizens to be heard. (This is the time provided for citizens to address the Board on issues and concerns. No action can or will be taken on issues raised under this portion of the meeting. Please limit remarks to a period not to exceed three minutes. Please state your name and address for the record.) After these 3 minutes have ended, please note that no other comments or questions will be entertained unless an individual is granted permission to speak on the request of the EDC President or other presiding officer. Please state your name and address for the record).

There were no citizens to be heard.

Discussion and possible action on the Economic Development Corporation Management Services Agreement

Dr. Kenneth Kirlin moved to amend the agreement by changing the sentence *known all men by these presents* to *known all persons by these presents*.

President Hornberger seconded the motion.

The vote in favor of the motion was unanimous.

President Hornberger moved to approve the Economic Development Corporation Management Services Agreement.

Dr. Kenneth Kirlin seconded the motion.

The vote in favor of the motion was unanimous.

Review and discuss minutes of September 12, 2023 Board meeting; take possible action.

President Hornberger moved to approve the minutes of September 12, 2023 Board meeting.

Dr. Kenneth Kirlin seconded the motion.

The vote in favor of the motion was unanimous.

Discussion and possible action on the shoplocal.com website, and possibly advertising for local businesses for revenue and incentives to attract new businesses to Olmos Park

President Hornberger stated I would like to request a printout of the shoplocal.com website to include in our packet for discussion next month.

Discussion and possible action on cleaning up the communication lines on utility poles in the business district (McCullough Avenue)

Councilwoman Dusek stated Celia and I will be meeting with CPS and will report on this item next meeting.

Update from the Christmas/Holiday decorations committee

Tess Harden stated I have volunteered to be a part of the Christmas/Holiday decorations committee, and from reviewing the minutes from the last meeting, it looks like Angela has volunteered to be on the

committee as well. I will have something to report at next months meeting. I know the City street decorations go up before Thanksgiving.

Kyndra Munoz stated this has been scheduled. Carl Electric will be installing the angels and Christmas trees at the round-a-bout the week before Thanksgiving.

Tess Harden stated I will coordinate what else needs to be done for decorating. I have a question regarding the \$7,000 holiday budget. What has this gone to in the past?

President Hornberger stated in the past, we have contributed towards Shop Local and have also purchased a new angel and Christmas tree.

Kyndra Munoz stated the cost of installation of the angels and Christmas trees is usually split between the City and EDC. The EDC's portion of that is around \$3,000 - \$4,000.

Review and discuss Financial Reports, including EDC expenditures, review invoices and allocations and monthly treasurer report; take possible action.

President Hornberger moved to approve the EDC expenditures and reviewed invoices.

Councilwoman Dusek seconded the motion.

The vote in favor of the motion was unanimous.

Discuss liaison issues with businesses take possible action

There were no other liaison issues with businesses to discuss.

Discuss administrative items and future agenda items.

President Hornberger asked, are we able to have regular quarter meetings and other meetings only as needed called by the City Manager or President?

City Attorney, Megan Santee stated this would be dependent on your bylaws. If it is not specifically identified how many meetings you can have in your bylaws, you are certainly able to do this. If needed, we can easily amend the bylaws to allow you to have meetings as needed to conduct business.

President Hornberger stated we will place this on the agenda for next month. If there is a bylaw amendment needed, we can do one at that time.

There was no other business and the meeting adjourned at 6:15 p.m.

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Ronald Hornberger  
President

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Kyndra Munoz  
City Secretary